

SIK SIK YUEN

**THE ANNUAL FINANCIAL REPORT
(LUMP SUM GRANT SERVICES)**


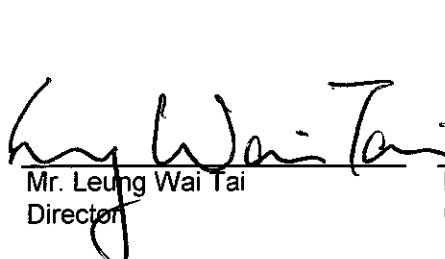

FOR THE YEAR ENDED 31 MARCH, 2025

SIK SIK YUEN
ANNUAL FINANCIAL REPORT
(LUMP SUM GRANT SERVICES)
1 APRIL, 2024 TO 31 MARCH, 2025

	Notes	<u>Total</u> <u>2024-25</u>	<u>Total</u> <u>2023-24</u>
		\$	\$
A. INCOME			
1. Lump Sum Grant			
a. Lump Sum Grant (excluding Provident Fund)	1b	212,596,350.00	195,161,409.00
b. Provident Fund	1c	14,453,449.00	13,447,793.00
2. Fee Income	2	14,948,886.10	15,091,208.10
3. Central Items	3a	9,506,932.00	17,273,800.00
4. Rent and Rates	4	9,554,134.00	9,374,986.00
5. Other Income	5	6,722,749.44	3,927,083.60
6. Interest Received		3,316,162.54	3,828,568.96
TOTAL INCOME		<u>271,098,663.08</u>	<u>258,104,848.66</u>
B. EXPENDITURE			
1. Personal Emoluments			
a. Salaries		202,828,334.59	176,976,752.35
b. Provident Fund	1c	15,817,771.53	14,753,955.00
c. Allowances		<u>6,786,665.88</u>	<u>7,393,346.38</u>
Sub-total	6	225,432,772.00	199,124,053.73
2. Other Charges	7	33,851,262.67	32,332,402.74
3. Central Items	3b	9,489,749.87	17,249,069.31
4. Rent and Rates	4	<u>9,650,036.80</u>	<u>9,527,988.00</u>
TOTAL EXPENDITURE		<u>278,423,821.34</u>	<u>258,233,513.78</u>
C. DEFICIT FOR THE YEAR	8	<u>(7,325,158.26)</u>	<u>(128,665.12)</u>

The Annual Financial Report from pages 3 to 14 has been prepared in accordance with the requirements as set out in the Lump Sum Grant Subvention Manual.

Approved by the Board on 22 August, 2025 and signed on its behalf by:

 Mr. Lai Chak Sum Chairman	 Mr. Leung Wai Tai Director	 Ms. Sin Pik Shan Chief Executive Officer
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NOTES ON THE ANNUAL FINANCIAL REPORT
(LUMP SUM GRANT SERVICES)
1 APRIL, 2024 TO 31 MARCH, 2025

1. Lump Sum Grant (LSG)

a. Basis of preparation

The Annual Financial Report (AFR) is prepared in respect of all services defined in Funding and Service Agreement (FSA) (including support services to FSA activities) funded by the Social Welfare Department (SWD) under the Lump Sum Grant Subvention System and also FSA services/ FSA-related activities funded by Other Funds or Donations for Designated Purposes. AFR is prepared on cash basis, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. Non-cash items such as depreciation, provisions and accruals have not been included in the AFR.

b. Lump Sum Grant (excluding Provident Fund)

This represents LSG (excluding Provident Fund) received for the year.

c. Provident Fund

This is Provident Fund received and contributed during the year.

Snapshot Staff are defined as those staff occupying recognised or holding against subvented posts as at 1 April, 2000.

Other posts represent those staff that are employed after 1 April, 2000.

The Provident Fund received and contributed for staff under the Central Items and Other Funds or Donations for Designated Purposes which are separately included as part of the income and expenditure of the relevant disclosures have been shown under Note 3 and 8.

Details are analysed below:

<u>Provident Fund Contribution</u>	<u>Snapshot Staff</u>	<u>Other Posts</u>	<u>Total</u>
	\$	\$	\$
Subvention Received	1,364,072.00	13,089,377.00	14,453,449.00
Provident Fund Contribution Paid during the Year	(927,582.12)	(14,890,189.41)	(15,817,771.53)
(Deficit)/Surplus for the Year	436,489.88	(1,800,812.41)	(1,364,322.53)
<u>Add:</u> Surplus b/f	669,446.02	30,289,824.92	30,959,270.94
Additional subvention received for previous year(s)	-	141,509.00	141,509.00
<u>Less:</u> Refund to Government	(416,359.00)	-	(416,359.00)
Surplus c/f	689,576.90	28,630,521.51	29,320,098.41

2. Fee Income

This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Subvention Manual.

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3. Central Items

These are subvented service activities which are not included in LSG and are subject to their own procedures as set out in other SWD's papers and correspondence with the NGOs. The Provident Fund received and contributed for staff under the Central Items have been separately included as part of the income and expenditure of the relevant items (paragraph 5.5.4 (c) of the LSG Subvention Manual). The income and expenditure of each of the Central Items are as follows:

	<u>2024-25</u>	<u>2023-24</u>
	\$	\$
a. Income		
Dementia Supplement for Residential Elderly Services	-	7,696,479.00
Infirmity Care Supplement for Residential Elderly Services	9,492,021.00	9,562,410.00
Time-defined Subsidy Scheme for Extended Hours Service Users	4,417.00	4,417.00
Time-defined Subsidy Scheme for Occasional Child Care Service	10,494.00	10,494.00
Total	<u>9,506,932.00</u>	<u>17,273,800.00</u>
	<u>2024-25</u>	<u>2023-24</u>
	\$	\$
b. Expenditure		
Dementia Supplement for Residential Elderly Services	-	7,690,816.48
Infirmity Care Supplement for Residential Elderly Services	9,489,749.87	9,558,252.83
Total	<u>9,489,749.87</u>	<u>17,249,069.31</u>

4. Rent and Rates

This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD have not been included in AFR.

5. Other Income

This includes programme income and all income other than recognised social welfare fee income received during the year. Non-SWD subventions and Other Funds or Donations for Designated Purposes may be included in AFR if they are used to finance expenditure of the FSA Services / FSA-related activities as reflected in the AFR.

The breakdown on Other Income is as follows:

	<u>2024-25</u>	<u>2023-24</u>
	\$	\$
Other Income		
(a) Programme income	2,397,587.00	2,168,910.00
(b) Production income	927,026.70	974,138.10
(c) Other Funds or Donations for Designated Purposes	2,494,553.60	-
(d) Utilised allocation under Central Items (CI): After School Care Programme (ASCP) / Enhanced ASCP / ASCP(PC) – Fee Waiving Subsidy Scheme (FWSS)* which forms as part of Other Income	-	-
(e) Reimbursement of Maternity Leave Pay from Labour Department	-	-
(f) Miscellaneous income	903,582.14	784,035.50
Sub-Total	<u>6,722,749.44</u>	<u>3,927,083.60</u>
Less: Utilised allocation under CI: ASCP / Enhanced ASCP / ASCP(PC) - FWSS which forms as part of Other Income*	-	-
Total	<u>6,722,749.44</u>	<u>3,927,083.60</u>

*For those programmes which are regarded as FSA services only

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6. Personal Emoluments

Personal Emoluments include salary, provident fund and salary-related allowances.

The analysis on number of posts with annual Personal Emoluments over \$1,000,000 each paid under LSG is appended below:

<u>Analysis on Personal Emoluments paid under LSG</u>	<u>No. of Posts</u>	<u>\$</u>
HK\$1,000,001 - HK\$1,100,000 p.a.	9	9,600,611.31
HK\$1,100,001 - HK\$1,200,000 p.a.	3	3,457,927.33
HK\$1,200,001 - HK\$1,300,000 p.a.	-	-
HK\$1,300,001 - HK\$1,400,000 p.a.	2	2,736,973.69
HK\$1,400,001 - HK\$1,500,000 p.a.	2	2,890,424.91
>HK\$1,500,000 p.a.	-	-

7. Other Charges

The breakdown on Other Charges is as follows:

<u>Other Charges</u>	<u>2024-25</u>	<u>2023-24</u>
	<u>\$</u>	<u>\$</u>
(a) Utilities	7,437,088.97	7,282,967.86
(b) Food (including food for service users)	8,703,011.32	9,025,734.06
(c) Administrative Expenses	1,697,968.98	1,786,881.73
(d) Stores and Equipment	1,736,900.39	1,731,305.61
(e) Minor Repair and Maintenance	2,700,798.68	2,749,224.14
(f) Special Allowances	-	-
(g) Programme Expenses	7,406,185.66	4,589,183.70
(h) Transportation and Travelling	322,978.06	309,853.66
(i) Insurance	1,252,988.97	1,609,255.22
(j) Miscellaneous	2,593,341.64	3,247,996.76
Sub-Total	33,851,262.67	32,332,402.74
Less: Utilised allocation under CI : ASCP / Enhanced ASCP / ASCP(PC) - FWSS* which forms as part of Other Income	-	-
Total	33,851,262.67	32,332,402.74

*For those programmes which are regarded as FSA services only

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8. Analysis of Lump Sum Grant Reserve and balances of other SWD subventions

	Lump Sum Grant (LSG)	Holding Account (HA)	Other Funds or Donations for Designated Purposes	Adjustment for Utilised allocation under ASCP / Enhanced ASCP / ASCP(PC) - FWSS	Rent and Rates	Central Items (CI)	Total
	\$	\$	\$	\$	\$	\$	\$
Income							
Lump Sum Grant	227,049,799.00	-	-	-	-	-	227,049,799.00
Fee Income	14,948,886.10	-	-	-	-	-	14,948,886.10
Other Income	4,228,195.84	-	2,494,553.60	-	-	-	6,722,749.44
Interest Received (Note 1)	3,316,162.54	-	-	-	-	-	3,316,162.54
Rent and Rates	-	-	-	-	9,554,134.00	-	9,554,134.00
Central Items	-	-	-	-	-	9,506,932.00	9,506,932.00
Total Income (a)	249,543,043.48	-	2,494,553.60	-	9,554,134.00	9,506,932.00	271,098,663.08
Expenditure							
Personal Emoluments	214,902,113.86	6,900,000.00	3,630,658.14	-	-	-	225,432,772.00
Other Charges	31,872,875.87	-	1,978,386.80	-	-	-	33,851,262.67
Rent and Rates	-	-	-	-	9,650,036.80	-	9,650,036.80
Central Items	-	-	-	-	-	9,489,749.87	9,489,749.87
Total Expenditure (b)	246,774,989.73	6,900,000.00	5,609,044.94	-	9,650,036.80	9,489,749.87	278,423,821.34
	T1	T2	T3				
Surplus/(Deficit) for the Year (a) - (b)	2,768,053.75	(6,900,000.00)	(3,114,491.34)	-	(95,902.80)	17,182.13	(7,325,158.26)
Add: Deficit of Provident Fund	1,364,322.53	-	-	-	-	-	1,364,322.53
Surplus/(Deficit) for the Year (excl. PF)	4,132,376.28	(6,900,000.00)	(3,114,491.34)	-	(95,902.80)	17,182.13	(5,960,835.73)
Adjustment (Note 6)	8.37	-	-	-	(8.37)	-	-
Surplus/(Deficit) b/f (Note 2)	39,924,696.32	20,600,250.93	-	-	(152,993.63)	24,730.69	60,396,684.31
	44,057,080.97	13,700,250.93	(3,114,491.34)	-	(248,904.80)	41,912.82	54,435,848.58
Add: Refund from Government	-	-	-	-	304,007.00	-	304,007.00
Less: Refund to Government	-	-	-	-	(151,005.00)	(24,730.69)	(175,735.69)
Transfer from LSG Reserve to cover the salary adjustment for Infirmary Care Supplement (Note 3)	-	-	-	-	-	-	-
Transfer from Other Funds / (to) LSG Reserve [^]	-	-	-	-	-	-	-
Adjustment for utilised allocation under Enhanced ASCP / ASCP(PC) - FWSS* (over-estimated) / under-estimated in previous year(s)	-	-	-	-	-	-	-
Surplus/(Deficit) c/f (Note 4)	44,057,080.97	13,700,250.93	(3,114,491.34)	-	(95,902.80)	17,182.13	54,564,119.89
	S1	S2	S3				

Notes: *For those programmes which are regarded as FSA services only

[^] Balance generated from those completed FSA services / FSA-related activities which are funded by Other Funds or Donations for Designated Purposes

(1) Interest received on LSG (including HA) and Provident Fund reserves, Rent and Rates, Central Items are included as one item under LSG; and the item is considered as part of LSG reserve.

(2) Accumulated balance of LSG Surplus b/f from previous years (including all interest received in previous years (see (1) above), the balance of HA and balance of Other Funds or Donations for Designated Purposes should be separately reported.

(3) Amount of LSG Reserve used to cover the salary adjustment for Infirmary Care Supplement, if any, as per Schedule for Central Items.

(4) For NGOs with HA, with effect from 2022-23, the calculation of the annual claw-back is as follows:

(i) With Snapshot Staff (SS) [i.e. Position of SS as at 1 September being reported on the Agency Staff List submitted by NGO last year was greater than zero] The level of LSG cumulative reserve (i.e. S1) will be capped at 25% of the NGO's operating expenditure (i.e. Total Expenditure (T1+T2) excluding Provident Fund Contribution (K1)) for the year.

(5) As a facilitating measure for the implementation of the Productivity Enhancement Programme, the claw-back arrangement of LSG cumulative reserve amount exceeding 25% of the NGO's operating expenditure would be suspended from 2023-24 (for NGOs with 2024-25 provisional subvention allocation of \$50M or more) / 2024-25 (for NGOs with 2024-25 provisional subvention allocation of less than \$50M) until 2028-29 as stipulated in SWD's letter under reference (1) / (2) / (3) / (4) in SWD 0075-0010-0060-0080-0040 of 3 March 2025.

(6) Adjustment for the accumulated surplus of Rent and Rates (excess backpayment 2007-2020) transferred to LSG Reserve.

Schedule for Central Items
Analysis of Subventions and Expenditure for the Period from 1 April, 2024 to 31 March, 2025
Name of NGO: Sik Sik Yuen (Code: 628)

Unit Code and Name / Remittance Advice No. (Note 7)	Subvented Element	Subventions Released (Note 1a) (a1)	Reimbursement of Maternity Leave Pay (RMLP) Scheme reimbursement received (Note 1b)	Actual Expenditure (Note 2a) (a2)	Actual Expenditure under RMLP Scheme (Note 2b)	Surplus (Note 3) (a)=(a1)- (a2)	Deficit for the Year			Surplus b/f (Note 5) (e)	Refund from (to) Government (f)	Adjustment (Note 8) (g)	Surplus c/f (Note 6) (h)=(e)+(a)-(d)- (f)+(-)(g)
							(Deficit) (Note 3) (b)=(a1)- (a2)	Deficit transfere d to LSG (Note 4) (c)	Adjusted Deficit (d) = (b) - (c)				
7981 Ho Cheung Home for the Elderly	Dementia Supplement for Residential Elderly Services	-	-	-	-	-	-	-	-	2,439.21	(2,439.21)	-	-
7928 Ho On Home for the Elderly	Dementia Supplement for Residential Elderly Services	-	-	-	-	-	-	-	-	877.29	(877.29)	-	-
7982 Ho Shin Home for the Elderly	Dementia Supplement for Residential Elderly Services	-	-	-	-	-	-	-	-	202.98	(202.98)	-	-
7929 Ho Shing Home for the Elderly	Dementia Supplement for Residential Elderly Services	-	-	-	-	-	-	-	-	335.63	(335.63)	-	-
7980 Ho Yam Care & Attention Home for the Elderly	Dementia Supplement for Residential Elderly Services	-	-	-	-	-	-	-	-	1,807.41	(1,807.41)	-	-
4961 Ho Cheung Home for the Elderly	Infirmary Care Supplement for Residential Elderly Services	2,876,370.00	-	2,875,845.76	-	524.24	-	-	-	604.98	(604.98)	-	524.24
4974 Ho On Home for the Elderly	Infirmary Care Supplement for Residential Elderly Services	1,438,185.00	-	1,437,897.81	-	287.19	-	-	-	2,791.15	(2,791.15)	-	287.19
5774 Ho Shin Home for the Elderly	Infirmary Care supplement for Residential Elderly Services	1,821,701.00	-	1,821,218.50	-	482.50	-	-	-	442.81	(442.81)	-	482.50
5775 Ho Shing Home for the Elderly	Infirmary Care Supplement for Residential Elderly Services	3,355,765.00	-	3,354,787.80	-	977.20	-	-	-	318.23	(318.23)	-	977.20
W628 Ho Oi Day Nursery	Subsidy Scheme for Extended Hours Service (EHS) Users (Time-defined 30/09/2027)	4,417.00	-	-	-	4,417.00	-	-	-	4,417.00	(4,417.00)	-	4,417.00
6362 Ho Oi Day Nursery	Subsidy Scheme for Occasional Child Care Service (Time defined 31/03/2026)	10,494.00	-	-	-	10,494.00	-	-	-	10,494.00	(10,494.00)	-	10,494.00
TOTAL		9,506,932.00	-	9,489,749.87	-	17,182.13	-	-	-	24,730.69	(24,730.69)	-	17,182.13

Notes:

- 1a. The figures for the whole financial year are extracted from the payroll for March (Final) or remittance advice(s) issued by the Treasury or allocation letter(s) issued by Social Welfare Department of the financial year.
- 1b. This amount represents any reimbursement received from the RMLP Scheme if the NGO has temporarily paid the expenditure out of the allocation from the subvented element (see Note 2b below).
- 2a. Actual expenditure represents the total expenditure incurred including provident fund for the respective services after netting off (i) programme income and (ii) expenditure under RMLP Scheme mentioned in Note 2b below, if any.
- 2b. This amount represents the additional four weeks' MLP (i.e. the 11th to 14th weeks) paid to the employee out of the corresponding allocation.
3. Surplus/Deficit for each element represents the difference between subventions released and actual expenditure. **(Cash Basis)**
4. Deficit i.e. the following central items arising from salary adjustment are transferred to the Lump Sum Grant Reserve as stated in SWD's letter ref. (33) in SWD/S/104/2 Pt. 18 dated 4 March 2020.
(i) Infirmary Care Supplement for Residential Elderly Services
5. "Surplus brought forward (b/f)" means surplus, if any, arising from operations in previous years.
6. "Surplus carried forward (c/f)" means surplus brought forward less refund to Government plus surplus, if any, arising from operations in current year.
7. Unit codes and name / remittance advice no. are extracted from the payroll from SWD and remittance advice from the Treasury respectively.
8. The central items as listed above may not be exhaustive and any relevant details of central items released and/or expended during the year, where appropriate, should also be included.
9. For ASCP / Enhanced ASCP, the adjustment includes the amount of expenditure overstated / (understated) in previous year(s) after taking into account the actual claw-back amount(s) per SWD's allocation letter(s), if any.